



**CITY OF CLEMSON
BILLING ADMINISTRATION
UTILITY SERVICE AGREEMENT**

Date of Application: ____/____/____

Date to begin Service: ____/____/____

Owner Tenant Builder

Name: First _____ Last _____

SSN/TAX ID: _____ Government Issued ID # _____ State _____ SEX (optional): M F

Race (optional): Asian Black/African Hawaiian/Pacific American Indian/Alaskan Hispanic/Latino White

Service Address: _____

(Where you want to establish utility services)

Mailing Address: _____

(Where you want your bill sent)

Telephone #: _____ Email Address: _____ E-bill Notification Y N

If tenant, property management's name & telephone: _____

Customer Signature: (Please read terms of service carefully): _____

******FOR OFFICE USE ONLY******

ACCOUNT # _____ METER # _____ METER # _____

ROUTE: _____ SEQ _____ EXT _____ MASTER CODE _____ CYCLE _____ UNITS _____

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SECURITY DEPOSIT: \$150.00 \$75.00 OTHER _____ ADMINISTRATIVE FEE (NON-REFUNDABLE) \$ 18.00

TOTAL \$ _____ CASH _____ CREDIT _____ CHECK/MO _____ COFC REP. INITIALS _____

WORK ORDER # _____ WORK ORDER # _____ COFC REP. INITIALS _____

Comments: _____

SERVICE AGREEMENT

This agreement when signed by the consumer and an authorized representative of the City of Clemson, shall become a contract under which the City agrees to furnish utility service to the individual consumer and the consumer agrees to receive and pay for said service in accordance with the published Rate Schedules and Service Regulations of the City of Clemson now on file at the City Hall, and as the same may be modified from time to time, which Rates Schedules and service Regulations are hereby made a part of this contract as effectually as a fully set forth herein.

It is further agreed that the City has the right to have its authorized representative enter upon the premises of the consumer for the purpose of reading meters, inspecting, repairing, or removing its property. It is further agreed that the City reserves the right to discontinue service and remove its apparatus from the premises of the consumer in case of violation of any of the terms of said Service Regulations, Rate Schedule, or this agreement. The right is also reserved by the City to discontinue the supply of water for repairs, want of supply, accident, or other emergencies.

Payment in full is due within 15 calendar days from the billing date printed on the billing statement. After this date, the account is considered delinquent and a 10% late charge is added. Past due accounts are subject to service disconnection 21 calendar days from the billing date printed on the billing statement. A \$26.00 disconnection fee is added to account for non-payment. Online payment system outages and failure to receive bill do not excuse responsibility for timely payment or service disconnection. No second notice of payment due will be sent.

It is the responsibility of the consumer to assure that all faucets are in the off position, on the date of turn on, and will not hold the City responsible for any water damage thereof. It is the responsibility of the applicant to notify the City of Clemson when the account is to be taken out of the applicant's name.

A security deposit and administrative fee will be required of the consumer at the inception of service agreement. The security deposit will be applied to the finalization upon proper termination of contract, assuming that all the bills have been paid.

Optional demographic information is collected in compliance with the United States Department of Agriculture.

By signing this application for water, wastewater, residential sanitation, and stormwater service, the applicant agrees to pay all costs of collection of the applicant's unpaid bills. The City of Clemson has the right pursuant to the South Carolina Setoff Debt Collection Act to collect any sum due and owed by the applicant through offset of the applicant's state income tax refund. If the City of Clemson chooses to pursue debts owed by applicant through the Setoff Debt Collection Act, the applicant agrees to pay all fees and costs incurred through the setoff process, including fees charged by the Department of Revenue, the South Carolina Association of Counties, the Municipal Association of South Carolina, and/or the City of Clemson. If the City of Clemson chooses to pursue debts in the manner other than setoff, the applicant agrees to pay the cost and fees associated with the selected manner as well.

City of Clemson
Billing Administration
1250 Tiger Blvd Ste 2
Clemson, South Carolina 29631-2661
(864) 653-2035